

ORDINANCE 2015-28

An Ordinance to define the reporting hierarchy for the Village of South Bloomfield.

Whereas the Village has recently adjusted several positions and would like to clarify the reporting structure for employees and department heads.

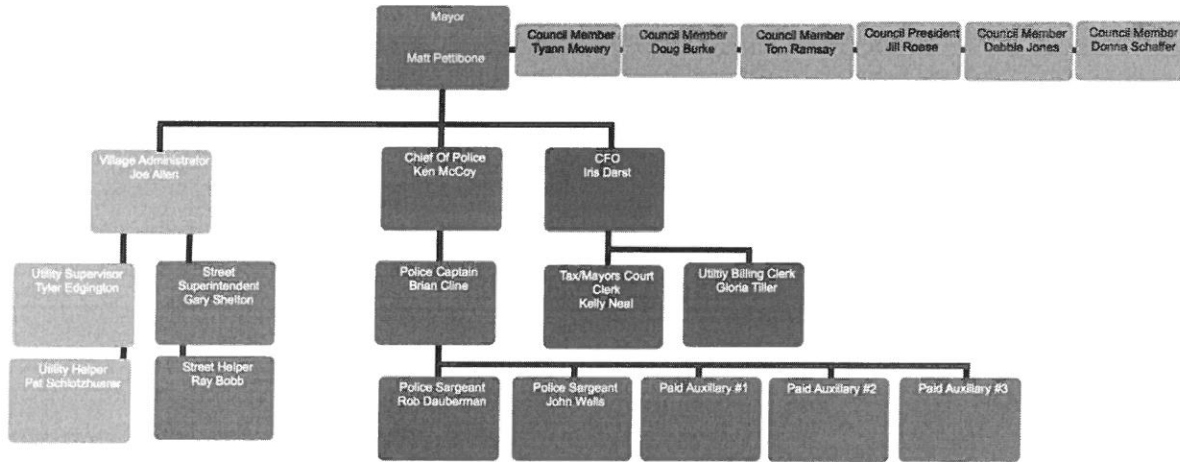
Therefore, be it ordained by the Village of South Bloomfield, Pickaway County, State of Ohio, that...

**Section One:** Organizational and Leadership structure within departments is establish by the Mayor

**Section Two:** Structure will be determined and communicated by the use of a Org chart that will be published and updated in the Personal Policy Handbook which is voted upon by council annually.

**Section Three:** Structure is as follows

1. Mayor
  - 1.1. Chief of Police
    - 1.1.1. Captain of Police
      - 1.1.1.1. Police Sergeant One
      - 1.1.1.2. Police Sergeant Two
      - 1.1.1.3. Paid Part Time officers as needed
      - 1.1.1.4. Paid Part Time officers as needed
      - 1.1.1.5. Paid Part Time officers as needed
      - 1.1.1.6. Auxiliary units as needed
  - 1.2. Chief Fiscal Officer
    - 1.2.1. Tax and Mayors Court Clerk
    - 1.2.2. Utility Clerk
  - 1.3. Village Administrator
    - 1.3.1. Full Time Water and Wastewater Assistant
    - 1.3.2. Part Time Water and Wastewater Assistant
    - 1.3.3. Part Time Water and Wastewater Assistant
    - 1.3.4. Building and Grounds Superintendent
    - 1.3.5. Building and Grounds Assistant



**Section Three:** This ordinance shall take effect upon passage and remain in full force after the earliest period allowed by law.

PASSED: 9/22/2015  
 ATTEST: [Signature]  
 CFO

APPROVED BY MAYOR: [Signature]

DATE OF APPROVAL: 9-22-15

APPROVED BY ATTORNEY: [Signature]  
 (As to form)

Posted in the following places for 15 days  
 South Bloomfield municipal building  
 BP service station  
 Millport chapel