

RECORD OF ORDINANCES

0117

ORDINANCE 2014-06

Form No. 30043

~~AN ORDINANCE TO CREATE A POLICY FOR THE WEB PRESENCE OF THE VILLAGE OF SOUTH BLOOMFIELD;~~

WHEREAS, IT HAS BECOME NECESSARY TO CREATE A POLICY FOR THE MANAGEMENT OF THE VILLAGE OF SOUTH BLOOMFIELD'S WEB PRESENCE THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF SOUTH BLOOMFIELD, PICKAWAY COUNTY, STATE OF OHIO, THAT;

SECTION 1: THE VILLAGE OF SOUTH BLOOMFIELD WILL ASSIGN DUTIES RELATED TO MANAGEMENT OF ITS WEB PRESENCE TO THE TECHNOLOGY COMMITTEE.

SECTION 2: THE TECHNOLOGY COMMITTEE WILL BE RESPONSIBLE FOR THE REGISTRATION, CREATION, DESIGN, AND MAINTENANCE OF A VILLAGE WEBSITE AND SOCIAL MEDIA PRESENCE.

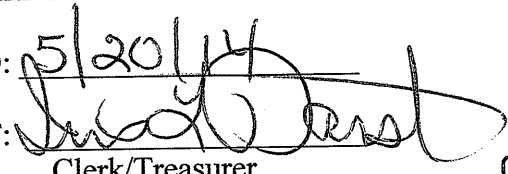
SECTION 3: THE CFO WILL BE RESPONSIBLE FOR THE STORING, SECURING, AND RECORD KEEPING OF WHO HAD ACCESS TO THE ACCOUNT CREDENTIALS FOR ALL PORTALS RELATING TO THE REGISTRATION, CREATION, DESIGN, AND MAINTENANCE OF A VILLAGE WEBSITE AND SOCIAL MEDIA PRESENCE.


SECTION 4: THE TECHNOLOGY COMMITTEE WILL PROVIDE AN E-MAIL ADDRESS TO ALL VILLAGE EMPLOYEES AND ELECTED OFFICIALS IN THE FOLLOWING STANDARD FORMAT (FIRSTNAME.LASTNAME@DOMAIN).

SECTION 5: THE OFFICIAL VILLAGE WEBSITE WILL AT MINIMUM PROVIDE COUNCIL AND COMMITTEE MEETING MINUTES, ORDINANCES AND RESOLUTIONS FOR THE PRIOR YEAR, CONTACT INFORMATION FOR ALL DEPARTMENTS THE PUBLIC WOULD DO BUSINESS WITH, AND A CALENDAR OF EVENTS LISTING SCHEDULED PUBLIC MEETINGS FOR THE VILLAGE GOVERNMENT.

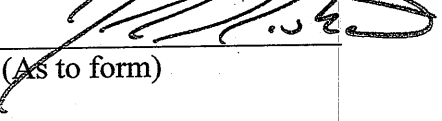
SECTION 6: IF AN EMPLOYEE OR ELECTED OFFICIAL WITH ACCESS TO THE CREDENTIALS LISTED IN SECTION 3 OF THIS ORDINANCE RESIGNS OR IS TERMINATED ALL PASSWORDS MUST BE CHANGED AND UPDATED WITH THE CFO.

SECTION 7: THIS ORDINANCE SHALL TAKE EFFECT UPON PASSAGE AND REMAIN IN FULL FORCE FROM AND AFTER THE EARLIEST PERIOD ALLOWED BY LAW.

PASSED: 5/20/14
ATTEST: 
Clerk/Treasurer

APPROVED BY MAYOR: 

DATE OF APPROVAL: 5-20-14

APPROVED BY ATTORNEY: 
(As to form)

POSTED IN THE FOLLOWING PLACES FOR 15 DAYS

- SOUTH BLOOMFIELD MUNICIPAL BUILDING
- MILLPORT CHAPEL
- W. MAIN ST. BULLETIN BOARD
- BP SERVICE STATION
- SCIOTO ESTATES