

**Village of South Bloomfield Council Meeting  
Minutes  
January 19, 2016**

Council members present: Matt Pettibone, Mayor, Tom Ramsay, Donna Schaffer, Debbie Jones, Jill Roese and Doug Burke

Residents and staff: Joe Allen, Chief McCoy, Dan & Jeanette Gwinn, Jerome Watkins Reality. Aaron Thomas interested in open Council position.

Meeting called to Order at 7:00 pm. by Matt Pettibone, Mayor with the Pledge to the flag.

Oath of Office Jill Roese 2016-2019 Term by Mayor Matt Pettibone

**Approval of Minutes January 4, 2016 Council Meeting:**

Mrs. Gwinn requested that the minutes be read aloud. CFO read the minutes. Doug made motion to approve January 4, 2016 minutes, and motion second by Jill. Matt called for a vote: Donna yes, Debbie yes and Tom yes motion carried.

**OPEN FORUM-TIME FOR RESIDENTS**

Jeanette Gwinn mentioned that one resident called the police around midnight on Christmas Eve, and no one answered the phone, they called Ashville and they responded to the call. Chief McCoy stated that we do not have a dispatcher to answer calls, for emergency residents need to call 911 and the call will be dispatched via the Sherriff's department. Jeanette asked that we put on newsletter or water bills what number to call.

Jeanette Gwinn asked why trash bill going up? New contract rate from bids, went with the lowest bidder. Rumpke and Local waste both bid on the services.

Jeanette asked is our water safe, considering the residents of Flint Michigan had lead issues. Joe stated that we do not have issues with lead and our water is checked on a regular basis per EPA guidelines.

**OLD BUSINESS:**

**Ordinance 2016-02 Rezone Garage Lot to Village Commercial (Second Reading**

Whereas the Village of South Bloomfield votes to rezone the parcels D14-0-001-00-039-00 and D14-0-001-00-040-00 (Police Garage lot across from Municipal Building) from Residential to Village Commercial

Tom made a motion to approve Ordinance 2016-02 for second reading, Donna second the motion. Matt called for vote: Debbie yes, Doug yes, and Jill yes, motion carried

## **NEW BUSINESS:**

### **2016-03 Litter Ordinance (first reading)**

An Ordinance to establish requirements to control littering in the Village to protect the public health, safety and welfare, and to prescribe penalties for the failure to comply.

Donna made a motion to approve Ordinance 2016-03 for second reading, Tom second the motion. Matt called for vote: Debbie yes, Doug yes and Jill yes, motion carried

### **Proposed Sewer only Rate Review**

Revised rate structure presented by Joe Allen, Administrator to replace the existing rate structure. The biggest change is to the sewer only users; this is now using the EPA guidelines for estimating daily usage for non-metered customers (sewer only). We currently have 10 residents unmetered with water service available. The normal tower maintenance fee per billing unit as they have the option to tie onto our line and benefit from our system for fire suppression. In order to be fair to all involved it is recommended that giving the customer an option to install a meter on their well and bill the current base rate of \$47 and block rate time gallons used if they choose to do so.

Jill made a motion and Donna second to approve new rate structure presented by Joe Allen, Matt called for vote: Debbie yes, Doug yes and Tom yes, motion carried.

### **New Utility Procedures**

New procedure and policies were presented to replace the BPA rulebook in their entirety, also these will supersede any other BPA rules that are covered in this procedure and will remain in effect until further notice.

New rule listing makes the late fee change from 10% to 5% compounded monthly, as suggested by our attorney. Deposit for business will go up to \$150 x 3 times the minimum monthly bill rounded up to the nearest increment of \$10. Shut off tags will be hung on the 11<sup>th</sup> day after the late notices have been sent out on the 19<sup>th</sup> of the month. Shut offs will be billed \$50 fee at time of work order/tag is generated regardless if water is actually turned off.

Doug motioned to approve new procedures, Tom second the motion. Matt called for vote: Debbie yes, Jill yes and Donna yes, motion carried

### **New Radio Read Meter Status**

Joe also reported on the new radio read meters status: 119 installed meters, 20 – 30 minutes to read and upload the readings for billing.

Found 3-4 leaks since started using it. Shows when there is a leak and lets them to investigate. 30 staff hours down to two hrs in reading time. Residents can still read their own meters with digital display.

**Time sensitive issues update (water tower maintenance down payment)**

Scale budget prepared for water tower maintenance plan. Sand blast interior, safety cable, gates, ladders. Maintain plan for \$40,000/yr after completion. Will review in February Council Meetings for financial plans.

Dan Gwinn asked about the contract with Ashville hook up for when we do the tower maintenance. Joe said still waiting on Ashville Council approval.

**Mayor Topics for 2016:**

- \* Village employee pay structure FY 2017-2019
- \* Municipal Building Replacement
- \* Water Tower Resurfacing
- \* Sale of unused Village Property
- \* Litter and Code Enforcement
- \* Mosquito Sprayer Purchase
- \* State Route 23 Southbound Cleanup
- \* Blighted Property removal or repairs
- \* Police Cruiser Replacement
- \* Water/Sewer/Streets
- \* Community Activities
- \* Fill Vacancies
  - One council Position
  - Income Tax board
- \* 2017 Health insurance pricing and options

Police Grant Update- did receive the mounting grant, setting up the computers; one-system costs as much as one of the tough books that are almost 10 years old.

**Standard Reports submitted**

1. Bills need reviewed and approved
2. Appropriation Status
3. Revenue Status
4. Fund Ledger

**Motion to pay bills:**


Motion to pay bills by Doug and Donna second, Matt called for a vote: Debbie yes, Tom yes and Jill yes, motion carried.

**Motion to Adjourn**

Donna made motion to adjourn and Doug second, Matt called for a vote: Debbie yes, Tom yes and Jill yes, motion carried. Meeting adjourned at 7:27 pm

Next Meeting:

February 1, 2016 @ 7:00 pm

Submitted by:   
Iris L. Darst, CFO

Approved by:   
Matt Pettibone, Mayor