

Village of South Bloomfield Council Meeting
Minutes
August 4, 2014

Council members present: Roger Hopkins, Stephen Nicklas, Matt Pettibone, Jill Roese, and Doug Burke,

Guests: Rob Rishel and James Lemon

Excused: Rick Sowers

Pledge to the flag

Approval of Minutes: July 22, 2014 Council Meeting: Motion was made by Roger to suspend reading of minutes, Stephen seconded the motion. Matt called for vote: Doug yes, and Jill yes, motion carried. Matt asked for any corrections or additions? Jill made motion to approve July 22, 2014 minutes, second by Stephen. Matt called for vote: Roger yes, and Jill yes, motion carried.

Old Business:

Ordinance 2014-35 (Second Reading)

An Ordinance to Amend Clerk Treasurer Merge with BPA Clerk
Amends prior Ordinance for 1990's, new utility clerk will do the BPA Clerk duties.
Motion was made by Stephen to approve for second reading, Doug second motion.
Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-39 (Second Reading)

An Ordinance to repeal Ordinance 89-32 of the Village of South Bloomfield pertaining to the Zoning Clerk.

Motion was made by Stephen to approve for second reading, Doug second motion.
Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-40 (Second Reading)

An Ordinance to repeal Ordinance 99-27 of the Village of South Bloomfield pertaining to the Building Department Clerk.

Stephen made a motion to accept second reading, Roger second, Matt called for a vote: Doug yes, Jill, yes and motion carried

Ordinance 2014-41 (Second Reading)

An Ordinance to eliminate a position of The Village of South Bloomfield pertaining to the

Mayors' Court Clerk.

Stephen made motion to accept second reading, and Doug second Matt called for a vote: Roger no, Jill, yes and motion carried

Ordinance 2014-42 (Second Reading)

An Ordinance to eliminate a position of the Village of South Bloomfield pertaining to the Income Tax Clerk

Stephen made a motion to accept second reading, Roger second, Matt called for a vote: Doug yes, Jill, yes and motion carried

Ordinance 2014-43 (Second Reading)

An Ordinance to eliminate a position of the Village of south Bloomfield pertaining to the Assistant Clerk (Clerk-Treasurer)

Stephen made a motion to accept second reading, Roger second, Matt called for a vote: Doug yes, Jill, yes and motion carried

Ordinance 2014-44 (Second Reading)

An Ordinance to eliminate a position of the Village of South Bloomfield pertaining to the Police Typist

Stephen made motion to accept second reading, and Jill second Matt called for a vote: Roger yes, Doug, yes and motion carried

Ordinance 2014-45 (Second Reading)

An Ordinance to Re-Define duties of the position of Office Administrator for The Village of South Bloomfield

Stephen made motion to accept second reading, and Jill second. Matt called for a vote: Roger yes, Doug, yes and motion carried

Vacation Policy Ordinance (Ordinance 2014-46)

Ordinance repealing and consolidating multiple ordinances of The Village of South Bloomfield, pertaining to employee benefits.
Whereas the consolidation of ordinances regarding employee benefits will provide easier and clearer guidance for village employees.

This Ordinance repeals all prior Ordinances (92-09, 2002-19, 2006-13, 2007-03, 2008-03, 2008-18, 2009-01, 2011-01, 2011-13, 2014-07) and addresses: Pay Frequency, Time Cards, Vacation Leave, Sick Leave, Bereavement, Holiday Pay, Sick Leave Transfer, Health & Dental Insurance and Call out time.

Section 4: Time Cards and/or Activity Sheet: Roger asked to correct section 4 to have hourly employees to keep a time card and section 4A and 4 B is supposed to read “or” instead of “and.”

Bryan asked if the police could continue using their current time sheets and Mayor Pettibone noted that yes their current time logs would be acceptable.

Roger suggested that Section 4D be removed relating to recording lunch breaks on time cards.

Section 10: Health & Dental Insurance

Roger also suggested that the word “their” be removed from the ordinance in front of premiums for health insurance.

Gary asked about getting called out during a holiday, why is it for straight time. Why isn’t holiday pay added into total worked hours pay, so call out pay will be paid as overtime.

Roger made a motion to pass with the changes made as first reading, Doug second the motion. Matt called for a vote: Stephen no, Jill Yes, motion carried.

Stephen will send revisions on to Matt to review before next meeting.

Resolution 2014-08 (Second Reading)

A Resolution to repeal Resolution 2003-23 of The Village of South Bloomfield pertaining to movement of an employee to the Income Tax Clerk position.

Stephen made motion to accept second reading, and Roger second Matt called for a vote: Doug yes, Jill, yes and motion carried

Resolution 2014-09 (Second Reading)

A Resolution repealing Resolution 99-02 of The Village of South Bloomfield pertaining to the Salary of Zoning Inspector.

Stephen made a motion to accept second reading, Jill second the motion. Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-10 (Second Reading)

A Resolution repealing Resolution 99-05 of The Village of South Bloomfield pertaining to the Salary of Building Inspector.

Stephen made a motion to accept second reading, Jill second the motion. Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-11 (Second Reading)

A Resolution repealing Resolution 98-19 of The Village of South Bloomfield pertaining to the Park Commissioner

Stephen made a motion to accept second reading, Jill second the motion. Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-12 (Second Reading)

A Resolution repealing Resolution 2003-04 of The Village of South Bloomfield pertaining to the position creation of Wastewater and Water Plant Helper (Assistant).

Stephen made motion to accept second reading, and Roger second the motion. Matt called for a vote: Doug yes, Jill, yes and motion carried

ITEMS WITH SOLICITOR

Annexation is now finished, just need a resolution and solicitor will write the resolution and get to council.

Ordinance 2014-32 (PASSED AS EMERGENCY ON 7-7-14 Mayor)

Ordinance to adjust fund balances for 2014 Audit adjustments. Currently with Solicitor He has done a petition and has already been approved by county auditor verbally, just need signatures and to file for legal purposes.

Utility Deposits Memo

Concern back in March Ordinance 2002-13

Utility Deposit Procedures

Deposits are legal, they are a deposit not a fee

Reason to cover costs when resident leaves the village

Council looked at this last year, the question was did we need an ordinance but it was determined that BPA could handle the procedure writing due to overseeing billing of utilities.

Does the Ordinance exempt property owners, probably, but it not expressly stated. Council and BPA now had seen a problem with home owners.

Stephen does not agree because of his interpretation of the Ordinance, does mention property owners.

BPA rule supplements the Ordinance, same costs, it is an extension of the council's intention to collect the same amount \$150.

Stephen states section one of Ordinance does exclude the home owners. Stephen mentioned the welcome packet follows the Ordinance reading.

Rob says that the BPA policy extends the Ordinance, does not replace it. BPA has the authority to create policy.

Roger said why is he just hearing about this issue?

Stephen stated that it has been on the agenda for the March 18th council, the April and May council meetings, it was on the agenda then also.

Roger asked why have we not repealed it with all the 150 other ordinances.

Stephen did not want to repeal the ordinance, so that the residents can get their money returned.

John Serio asked about looking at the March BPA meeting minutes.

Matt asked Rob for basic opinion, if BPA passes a bylaw or rule, as long as not repugnant to law or Ordinance, they can make a policy and it is as strong as an Ordinance.

Human Resource Committee (Mayor)

(Matt will follow up with Solicitor, it was not addressed at this meeting)

PUBLIC ANNOUNCEMENTS/REQUEST

This time is set aside for residents to provide feedback and ask questions.

Gary noted that the Street repairs will be 3-4 weeks out on pavement

Chief – outdoor basketball rims, we have been fielding questions about the legal issue.

Send to ordinance committee.

NEW BUSINESS:

Ordinance 2014-47 Supplemental Appropriations

General Fund adjustments proposed by Finance Committee to get General Fund Balance back in line with Certificate of Resources from County Auditor.

Jill made a motion to approve first reading, Stephen second the motion. Matt called for a vote Roger yes, and Doug yes, motion carried

Roger made a motion to suspend 2nd & 3rd reading and pass as an emergency, Stephen second the motion. Matt called for a vote: Jill yes, Doug yes, and motion carried.

Village Priority Review (Mayor)

1. Employee Pay scale and cleanup (Excluding Utility Department)
 - a. Positions that need reviewed are Chief of Police, Police Captain & Sergeants, CFO, Tax Admin and Street Department
 - b. Employees received 3.5% COL increase for 2014
 - c. Mayor wants them to be reviewed for 2015 budget
 - d. Needs added to Ordinance Agenda
 - e. Jill & Doug will work on
2. Village Handbook (H/R Committee)
 - a. Mayor asking for timeline goal to be complete by 1/1/2015
3. Water/Sewer Preventative Maintenance Cost and Rates Review (BPA/Utility Committee) Stephen set a date for 8/26 for Utility Meeting and has requested a preventative maintenance or major equipment plan.
4. General Ways of working and open lines of communication
 - a. Calls from immediate media outlets, not good use of time

- b. Stephen stated he had tried multi times to get his issue addressed
- 5. Park Capital Improvements
 - a. Roger has two estimates to fix roof and posts at concession stand
 - b. Walking Path – waiting on estimate from Roesse paving
 - c. Jill reported on County Wide committee meeting
 - d. Splash Pad like the one in Circleville
 - e. Sand Volleyball lot
- 6. Village Square Options
 - a. Finding a purpose, should we look into selling?
 - b. Roger made a motion to send to Municipal Committee, Stephen second the motion, Matt called for a vote: Jill yes and Doug yes, motion carried.
- 7. Ashville/South Bloomfield Cooperation (Water Connection)
 - a. Get costs for engineering for feasibility study, possible grant money
 - b. Council approve to pay for study
 - c. Look at cost for the hook up
 - d. Benefit when we resurface water tower
 - e. Roger made a motion to approve cooperation with no dollar amount set at this time, second by Doug, Matt called for a vote: Jill yes and Stephen yes. Motion carried.

Committee Dates (Matt)

Record Retention	7/29/14	6:30 pm
Finance Committee	7/30/14	6:00 pm
	Kingston Bank quote for three year loan at 2.75% for payment approximately \$869.18 per month.	
	Doug made a motion to accept the loan proposal from Kingston Bank and motion was second by Roger. Matt called for a vote, Jill yes and Stephen yes, motion carried.	
Ordinance Committee	7/30/14	7:00 pm (see minutes enclosed)
Technology Committee	8/7/14	6:00 pm
Municipal Building Committee	8/14/14	6:00 pm

Motion to pay bills:

Motion to pay bills made by Roger, and Stephen second. Including the van purchase. Matt called for vote: Doug yes, Jill yes, and motion carried.

Gary Shelton made a recognition of council for their efforts during the past few months. As a resident of the Village of South Bloomfield, he appreciates the efforts and the job that the council is doing.

Standard Reports submitted

1. Bills need reviewed and approved
2. Appropriation Status
3. Revenue Status

4. Mayors Court Report
5. Utility Collections Report

Motion to Adjourn was made by Roger and Stephen second, Matt called for vote: Jill yes, Doug yes, Motion carried. Meeting adjourned at 8:59 pm.

Next Meeting: August 19, 2014@ 7:00 pm

Submitted by: _____
Iris Darst, CFO

Approved by: _____
Matt Pettibone, Mayor