

Village of South Bloomfield Council Meeting
Minutes
July 22, 2014

Council members present: Roger Hopkins, Stephen Nicklas, Matt Pettibone, Jill Roesse, and Doug Burke,

Excused: Rick Sowers

Pledge to the flag

Approval of Minutes: July 7, 2014 Council Meeting: Motion was made by Roger to suspend reading of minutes, Stephen seconded the motion. Matt called for vote: Doug yes, and Jill yes, motion carried. Matt asked for any corrections or additions? Jill Roesse asked that her name be corrected on the previous minutes for spelling. Stephen made motion to approve July 7, 2014 minutes, second by Doug. Matt called for vote: Roger yes, and Jill yes, motion carried.

Old Business:

Ordinance 2014-19 (Third Reading)

Ordinance authorizing sale of vehicles no longer in service.
Stephen made a motion to pass third reading and second by Jill, Matt called for a vote: Roger yes, Doug, yes and motion carried.

Ordinance 2014-20 (Third Reading)

An Ordinance to repeal Ordinances 87-07, 89-30 & 2010-03 of Village of South Bloomfield pertaining to positions of Street Department Workers.

Whereas the previous Ordinances regarding street workers are conflicting in nature.
Whereas the Village of South Bloomfield has a need for two full time positions in the Street Department.

Stephen made motion to pass third reading, second by Doug, Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-21 (Third Reading)

An Ordinance repealing Ordinance 99-16 of the Village of South Bloomfield pertaining to the pay of council committee meetings.
Whereas Ordinance 99-16 does not reflect the most recent pay for council committee meetings.

Therefore, be it ordained by the Village of South Bloomfield, Pickaway County, State of Ohio that:

Section 1: Ordinance 99-16, passed on September 7, 1999, is hereby repealed in its entirety.

Stephen made a motion to accept Third reading, Jill second, Matt called for a vote: Roger yes, and Doug yes, motion carried.

Ordinance 2014-22 (Third Reading)

An Ordinance repealing Ordinance 92-25 of the Village of South Bloomfield pertaining to the pay of council and the council President.

Whereas Ordinance 92-25 does not reflect the most recent pay of council President.

Whereas Ordinance 2007-09 sets the pay for Council Meetings making Ordinance 92-25 no longer needed.

Stephen made a motion to accept Third reading, Jill second, Matt called for a vote: Roger yes, and Doug yes, motion carried.

Ordinance 2014-23 (Third Reading)

An Ordinance repealing Ordinance 82-10 of the Village of South Bloomfield, pertaining to fees for using village equipment and driver.

Whereas it is deemed in the best interest of the village not to rent out vehicles or employees and to utilize property and employees for the work of the village government only.

Therefore, be it ordained by the Village of South Bloomfield, Pickaway County, State of Ohio that:

Section 1: Ordinance 82-10, passed February 1, 1982, is hereby repealed in its entirety.

Stephen made a motion to accept third reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-24 (Third Reading)

An Ordinance repealing Ordinance 92-11 and 92-12 of the Village of South Bloomfield, pertaining to the establishment of a Tree Commission.

Whereas the Village of South Bloomfield does not have enough resident interest to fill the commission seats.

Whereas the Village of South Bloomfield deems it in the best interest to eliminate the Tree Commission at the present time.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger, yes and Doug yes, motion carried.

Ordinance 2014-25 (Third Reading)

An Ordinance repealing Ordinance 2006-07 of the Village of South Bloomfield, pertaining to the establishment of an “All Committee”
Whereas the council of the Village of South Bloomfield deems the current committee structure to be adequate to conduct official business.
Whereas the council of the Village of South Bloomfield deems it no longer has the need for a monthly “All Committee” meeting to conduct official business.

Stephen made a motion to accept third reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-26 (Third Reading)

An Ordinance repealing Ordinance 2004-23 of the Village of South Bloomfield, pertaining to the establishment of the position assistant to the assistant clerk.
Whereas the council of the Village of South Bloomfield deems the position of Assistant to Assistant Clerk to be redundant.
Whereas the council of the Village of South Bloomfield deems it no longer has the need for the position or employment of an assistant to the assistant clerk.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger yes, and Doug yes, motion carried.

Ordinance 2014-27 (Third Reading)

An Ordinance repealing Ordinances 2011-15, 2009-03 and 2002-12 of the Village of South Bloomfield, pertaining to Utility Billing Shut off Notices.
Whereas it is in the best interest to eliminate conflicting policy related to utility bill shut off notices.
Whereas the council of the Village of South Bloomfield deems it necessary for the Board of Public Affairs to set all policy related to utility bill shut off notices.

Stephen made a motion to accept third reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-28 (Third Reading)

An Ordinance repealing Ordinance 2002-07 of the Village of South Bloomfield pertaining to the setting of due dates for the utility bills.
Whereas it is in the best interest to eliminate conflicting policy related to due dates for utility bills managed by the Village of South Bloomfield.
Whereas the council of the Village of South Bloomfield deems it necessary for the Board of Public Affairs to set all policy related to due dates for utility bills managed by the Village of South Bloomfield.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger yes, and Doug yes, motion carried.

Ordinance 2014-29 (Third Reading)

An Ordinance is repealing and replacing Ordinances 96-08, 2010-02 and 2011-06 of the Village of South Bloomfield, pertaining to the agenda for council meetings. Whereas the council of the Village of South Bloomfield deems it necessary to update and consolidate all ordinances related to the creation of the council meeting agenda.

Stephen made a motion to accept third reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried.

Ordinance 2014-30 (Third Reading)

An ordinance repealing Ordinance 95-21 of the Village of South Bloomfield, pertaining to water rate changes.

Stephen made a motion to accept third reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried

Ordinance 2014-31 (Third Reading)

An Ordinance Repealing Ordinance Number 243-A of the Village of South Bloomfield, pertaining to the establishment of a tree ordinance and landscape committee. Whereas the Village of South Bloomfield does not have enough resident interest to fill the committee seats.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried.

Resolution 2014-04 (Third Reading)

A resolution repealing Section 2 of Resolution 2002-08 of the Village of South Bloomfield, pertaining to a pay scale of salary positions. Whereas Section 2 of Resolution 2002-08 sets a pay scale for salary positions of meter reader, park commissioner, zoning inspector and street commissioner which have salaries set by Ordinances. Whereas the Resolution cannot amend Ordinances.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried.

Resolution 2014-05 (Third Reading)

A Resolution amending Section 4 of Resolution 2003-22 of the Village of South Bloomfield, pertaining to wage raises for specific salary positions.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried.

Resolution 2014-06 (Third Reading)

A resolution repealing resolution 2006-10 of the Village of South Bloomfield, pertaining to the salary of meter reader. Whereas resolution 2006-10 sets a salary for meter reader set by a prior Ordinance. Whereas the resolution cannot amend ordinances.

Stephen made a motion to accept third reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried.

PUBLIC ANNOUNCEMENTS/REQUEST

This time is set aside for residents to provide feedback and ask questions.

Sewer Rates Review

Stephen would like council to adjust the sewer rates and work with the BPA. He has a document projecting surplus for sewer revenue, he sees an opportunity to reduce costs to the residents. He distributed a worksheet of his possible scenarios based on the 2015 budget worksheet sent to county at last meeting.

Asking for a chance to discuss with the BPA to develop a plan for the future to see if this is doable. Would like the Utility committee to meet with the BPA to review this. Roger asked if Joe has seen this document? Dan said no, Stephen just finished it just about an hour ago.

Matt asked Dan and John to review this worksheet and set up a meeting. Stephen noted that his website www.nicklas.us shows a copy of this worksheet.

PayPal Account Set Up

Stephen set up with Iris a PayPal account and reviewed the reporting today. Is there a fee of \$3 for handling. There has been a button set up for tax payments and a button traffic fines.

Sturgill Mobile Home Park

John Serio asked about the mobile home park behind McDonald's regarding that they are receiving 25% discount on their sewer bills. Matt said to send a copy the ordinances relating to our current rates. This miss-billing has been occurring for quite some time and it will be adjusted to match what the rest of village is paying. Roger asked Joe the

Superintendent and he stated that there is a contract somewhere that was initiated by for Mayor Roese. Jill will ask Ms. Fouts for a copy of the contract and will follow up at next council meeting.

NEW BUSINESS:

Vacation Policy Ordinance (Ordinance 2014-46)

Matt asked for discussion about this policy. Stephen stated that he did not like the final version.

Utility superintendent contract will be void and he will be covered under this Ordinance. Also the Chief of Police will be following this ordinance for vacation policy.

A Discussion regarding the accrued vacation verses vacation loaded up front of year.

Gary said that the front of his copy of the handbook stated that the Ordinance 2007-03 was voided and done away with at the time of the release of the handbook.

The questions of part time vacation time calculations.

Matt asked that we review this in the next Ordinance Committee,

We will get this cleaned up and get it back on the next month's agenda to read again.

Street Repair updates/timing (Ray/Gary)

Gary noted that street paving will be done in August, probably end of month.

Stephen asked to let him know so he can broadcast it.

Snow plow truck has been ordered and will be in 8-9 weeks.

New Hire Announcements (Mayor)

We have offered positions of the Utility Worker, one is Jamie Cline and will start 7/28/14 and the other will be after completion of prescreen physical exam results.

Ordinance 2014-35 (First Reading)

An Ordinance to Amend Clerk Treasurer Merge with BPA Clerk

Amends prior Ordinance for 1990's, new utility clerk will do the BPA Clerk duties.

Dan asked how is the amount of time percentage CFO works for utilities and how will that be going forward. Matt said that it will be looked at changing the percentage after we get the part time clerk hired.

Motion to Jill for approve for first reading, Stephen second motion. Matt called for a vote: Roger yes, Doug, yes and motion carried.

Ordinance 2014-39 (First Reading)

An Ordinance to repeal Ordinance 89-32 of the Village of South Bloomfield pertaining to the Zoning Clerk.

Motion to Jill for approve for first reading, Stephen second motion. Matt called for a vote: Roger yes, Doug, yes and motion carried.

Ordinance 2014-40 (First Reading)

An Ordinance to repeal Ordinance 99-27 of the Village of South Bloomfield pertaining to the Building Department Clerk.

Stephen made a motion to accept first reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried

Ordinance 2014-41 (First Reading)

An Ordinance to eliminate a position of The Village of South Bloomfield pertaining to the Mayors' Court Clerk.

Jill made motion to accept first reading, and Doug second Matt called for a vote: Roger yes, Stephen, yes and motion carried

Ordinance 2014-42 (First Reading)

An Ordinance to eliminate a position of the Village of South Bloomfield pertaining to the Income Tax Clerk

Stephen made a motion to accept first reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried

Ordinance 2014-43 (First Reading)

An Ordinance to eliminate a position of the Village of south Bloomfield pertaining to the Assistant Clerk (Clerk-Treasurer)

Stephen made a motion to accept first reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and motion carried

Ordinance 2014-44 (First Reading)

An Ordinance to eliminate a position of the Village of south Bloomfield pertaining to the Police Typist

Jill made motion to accept first reading, and Doug second Matt called for a vote: Roger yes, Stephen, yes and motion carried

Ordinance 2014-45 (First Reading)

An Ordinance to Re-Define duties of the position of Office Administrator for The Village of South Bloomfield

Roger asked what did we do; just redefine duties. Stephen just listed all the above clerk duties as the Office Administrator and removed utility clerk duties.

Jill made motion to accept first reading, and Stephen second. Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-08 (First Reading)

A Resolution to repeal Resolution 2003-23 of The Village of South Bloomfield pertaining to movement of an employee to the Income Tax Clerk position.

Jill made motion to accept first reading, and Doug second Matt called for a vote: Roger yes, Stephen, yes and motion carried

Resolution 2014-09 (First Reading)

A Resolution repealing Resolution 99-02 of The Village of South Bloomfield pertaining to the Salary of Zoning Inspector.

Stephen made a motion to accept first reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-10 (First Reading)

A Resolution repealing Resolution 99-05 of The Village of South Bloomfield pertaining to the Salary of Building Inspector.

Stephen made a motion to accept first reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-11 (First Reading)

A Resolution repealing Resolution 98-19 of The Village of South Bloomfield pertaining to the Park Commissioner

Stephen made a motion to accept first reading, Jill second, Matt called for a vote: Roger yes, Doug, yes and motion carried

Resolution 2014-12 (First Reading)

A Resolution repealing Resolution 2003-04 of The Village of South Bloomfield pertaining to the position creation of Wastewater and Water Plant Helper (Assistant).

Jill made motion to accept first reading, and Doug second Matt called for a vote: Roger yes, Stephen, yes and motion carried

Update on Ballot Cost for Natural Gas (Roger)

Roger called that Pickaway County Board of Elections. Brenda Coffman spoke with board that there are different costs based on even and uneven year fees for putting items on the ballot. It would require to run two legal notices in the paper, est. at \$190 and cost of absentee ballot cost to be mailed and print a written ballot est. \$219 for this year, which would be the cheaper of the 2 years. Odd years are more expensive.

Jill stated that she has talked to residents about this issue, they don't see why it should go to ballot, and why council to get involved because it should be an individual decision.

Village would get a better rate if approved via ballot and have to have a certain number of participations

Matt called for a motion: Roger made a motion to send the Aggregation Issue on the ballot, no second, motion died..

ITEMS WITH SOLICITOR

He has been on vacation, still waiting on responses.

Ordinance 2014-32 (PASSED AS EMERGENCY ON 7-7-14 Mayor)

Ordinance to adjust fund balances for 2014 Audit adjustments.
Currently with Solicitor **NEXT STEPS TBD**

Human Resource Committee (Mayor)

Question was asked if a village employee can be active committee member with a vote on the committee.

Ordinance 2014-47 Supplemental Appropriations

Ordinance for Supplemental Appropriations for Water & Sewer Accounts for 2014 to pay bills and any obligations due for the Village of South Bloomfield

Roger made a motion to pass for the first reading and Doug second. Matt called for a vote: Jill yes, Stephen, yes and motion carried

Roger made a motion to pass as emergency and suspend 2nd & 3rd readings and Doug second. Matt called for a vote: Jill yes, Stephen, yes and motion carried

Committee Dates (Matt)

Park Committee	7/17/14	7:00 pm (Minutes included)
Record Retention	7/29/14	6:30 pm
Finance Committee	7/30/14	6:00 pm

Motion to pay bills:

Motion to pay bills made by Roger, and Stephen second. Matt called for vote: Doug yes, Jill yes, and motion carried.

Park Meeting- discussed handicap port a john for \$125/month and will be serviced once a week.

Roger made a motion to approve the rental cost of the port a john for summer months through October, 2014, Doug second, Matt called for vote: Stephen yes, Jill yes, and motion carried.

Park Funding meeting in Circleville tomorrow at 7:00 pm at the Starkey Pavilion at Mary Hannah Crites Park. Guest speaker from Fairfield County Parks.

Planning & Zoning meeting has been cancelled for Monday
Old village days 8/6/14 is not scheduled, will notified Circleville Herald

Standard Reports submitted

1. Bills need reviewed and approved
2. Appropriation Status
3. Revenue Status
4. Mayors Court Report
5. Utility Collections Report

Motion to Adjourn was made by Roger and Stephen second, Matt called for vote: Jill yes, Stephen yes, Motion carried. Meeting adjourned at 8:50 pm.

Next Meeting: August 4, 2014@ 7:00 pm