

Village of South Bloomfield Council Meeting
Minutes
July 7, 2014

Council members present: Roger Hopkins, Stephen Nicklas, Matt Pettibone, Rick Sowers and Jill Rose, Doug Burke,

Residents and guests: Jeff Secrest, Brenda and Randy Coffey, Ray & Doris Cobb, Daniel Huggett, John Serio, Patty Campbell, Kelly Neal, Joe Allen and Chief Ken McCoy.

Pledge to the flag

Approval of Minutes: June 17, 2014 Council Meeting: Motion was made by Roger to suspend reading of minutes, Stephen seconded the motion. Matt called for vote: Rick yes, Doug yes, and Jill yes, motion carried. Matt asked for any corrections or additions? Stephen made motion to approve June 17, 2014 minutes, second by Roger. Matt called for vote: Stephen yes, Rick yes, and Jill yes, motion carried.

Appointments/Oath

Pidge Webster as Park Commissioner (not in attendance)

Thomas Ramsey Records Retention Committee (Not in attendance)

Daniel Hugget was here tonight for becoming P&Z Member. Matt asked Daniel if he had and questions. Roger made the motion to accept Daniel Hugget as P&Z committee member and Stephen seconded the motion, Matt called for a vote: Doug, yes, Jill yes, and Rick yes, motion carried.

Jeff Secrest was here tonight for becoming Street Commissioner. Motion made by Roger to accept Jeff Secrest as Street Commissioner and seconded by Doug. Matt called for a vote: Stephen yes, Jill yes and Rick yes, motion carried.

Matt made a recommendation to address all old business on back to the end of meeting. A motion made by Roger to move to new business and Rick seconds the motion. Matt called for a vote, Doug yes, Stephen yes, Jill yes, motion carried.

Old Business:

Ordinance 2014-13 (Third Reading)

Repeals ordinances 2011-08 and 2008-24 of The Village of South Bloomfield, pertaining to billing of master meters, to eliminate conflicting policy. BPA will set the policy and procedures for billing of master meters and total of residents. Matt asked for Questions or comments?

Motion to accept for third reading was made by Stephen, Doug second, Matt called for a vote: Rick yes, Jill yes and Roger yes, motion carried.

Ordinance 2014-14 (Third Reading)

Repealing Ordinance 308A and 88-07 of The Village of South Bloomfield pertaining to position of Mayor's typist whereas it is deemed no longer necessary for The Village of South Bloomfield to have a position known as Mayors typist or provide a salary for said position.

Stephen made a motion for third reading, Jill second, Matt called for a vote: Rick yes, Roger yes and Doug yes, motion carried.

Ordinance 2014-15 (Third Reading)

Second reading of an ordinance repealing Ordinance 89-29 of The Village of South Bloomfield pertaining to the position of trash collectors. Whereas it is deemed no longer necessary for The Village of South Bloomfield to have the positions related to refuse collection and operation of a garbage truck,

Stephen made motion for third reading, Doug second, Matt called for a vote: Roger yes, and Rick yes, motion carried.

Ordinance 2014-16 (Third Reading)

An Ordinance to repeal ordinance 89-19 of The Village of South Bloomfield pertaining to requiring residents use municipal trash pickup facilities.

Stephen made motion for third reading, Doug second, Matt called for a vote: Roger yes, Jill yes, and Rick yes, motion carried.

Ordinance 2014-17 (Third Reading)

Second reading of an Ordinance repealing Ordinances of The Village of South Bloomfield Elected pertaining to the pay of officials whereas ordinance 2007-09 sets the most recent pay for officials. Whereas it is deemed necessary to repeal all ordinances prior to 2007-09 that have not previously been repealed to clear up pay for officials.

Stephen made motion for third reading, Doug seconded, Matt called for a vote: Rick yes, Jill yes and Roger yes, motion carried.

Ordinance 2014-18 (Third Reading)

Second reading of an ordinance repeals 2010-11 & 2007-14 of The Village of South Bloomfield, pertaining to the formula for distributing funds from water and sewer.

This gives to BPA to set the water split between operating funds and debt funds.

Stephen made motion for third reading, Jill second, Matt called for a vote: Roger yes, Doug yes and Rick yes, motion carried.

Ordinance 2014-19 (Second Reading)

Ordinance authorizing sale of vehicles no longer in service.
Stephen made a motion to pass second reading and second by Doug, Matt called for a vote: Roger yes, Jill, yes and Rick yes, motion carried.

Ordinance 2014-20 (Second Reading)

An Ordinance to repeal Ordinances 87-07, 89-30 & 2010-03 of Village of South Bloomfield pertaining to positions of Street Department Workers.

Whereas the previous Ordinances regarding street workers are conflicting in nature.
Whereas the Village of South Bloomfield has a need for two full time positions in the Street Department.

Stephen made motion to pass second reading, second by Jill, Matt called for a vote: Roger yes, Doug, yes and Rick yes, motion carried.

Ordinance 2014-21 (Second Reading)

An Ordinance repealing Ordinance 99-16 of the Village of South Bloomfield pertaining to the pay of council committee meetings.

Whereas Ordinance 99-16 does not reflect the most recent pay for council committee meetings.

Therefore, be it ordained by the Village of South Bloomfield, Pickaway County, State of Ohio that:

Section 1: Ordinance 99-16, passed on September 7, 1999, is hereby repealed in its entirety.

Stephen made a motion to accept Second reading, Jill second, Matt called for a vote: Roger yes, Rick, yes and Doug yes, motion carried.

Ordinance 2014-22 (Second Reading)

An Ordinance repealing Ordinance 92-25 of the Village of South Bloomfield pertaining to the pay of council and the council President.

Whereas Ordinance 92-25 does not reflect the most recent pay of council President.

Whereas Ordinance 2007-09 sets the pay for Council Meetings making Ordinance 92-25 no longer needed.

Stephen made a motion to accept Second reading, Doug second, Matt called for a vote: Roger yes, Rick, yes and Jill yes, motion carried.

Ordinance 2014-23 (Second Reading)

An Ordinance repealing Ordinance 82-10 of the Village of South Bloomfield, pertaining to fees for using village equipment and driver.

Whereas it is deemed in the best interest of the village not to rent out vehicles or employees and to utilize property and employees for the work of the village government only.

Therefore, be it ordained by the Village of South Bloomfield, Pickaway County, State of Ohio that:

Section 1: Ordinance 82-10, passed February 1, 1982, is hereby repealed in its entirety.

Stephen made a motion to accept second reading, Doug second, Matt called for a vote: Roger yes, Jill, yes and Rick yes, motion carried.

Ordinance 2014-24 (Second Reading)

An Ordinance repealing Ordinance 92-11 and 92-12 of the Village of South Bloomfield, pertaining to the establishment of a Tree Commission.

Whereas the Village of South Bloomfield does not have enough resident interest to fill the commission seats.

Whereas the Village of South Bloomfield deems it in the best interest to eliminate the Tree Commission at the present time.

Stephen made a motion to accept second reading, Roger second, Matt called for a vote: Rick yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-25 (Second Reading)

An Ordinance repealing Ordinance 2006-07 of the Village of South Bloomfield, pertaining to the establishment of an "All Committee"

Whereas the council of the Village of South Bloomfield deems the current committee structure to be adequate to conduct official business.

Whereas the council of the Village of South Bloomfield deems it no longer has the need for a monthly "All Committee" meeting to conduct official business.

Stephen made a motion to accept second reading, Rick second, Matt called for a vote: Roger yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-26 (Second Reading)

An Ordinance repealing Ordinance 2004-23 of the Village of South Bloomfield, pertaining to the establishment of the position assistant to the assistant clerk.

Whereas the council of the Village of South Bloomfield deems the position of Assistant to Assistant Clerk to be redundant.

Whereas the council of the Village of South Bloomfield deems it no longer has the need for the position or employment of an assistant to the assistant clerk.

Stephen made a motion to accept second reading, Rick second, Matt called for a vote: Roger yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-27 (Second Reading)

An Ordinance repealing Ordinances 2011-15, 2009-03 and 2002-12 of the Village of South Bloomfield, pertaining to Utility Billing Shut off Notices.

Whereas it is in the best interest to eliminate conflicting policy related to utility bill shut off notices.

Whereas the council of the Village of South Bloomfield deems it necessary for the Board of Public Affairs to set all policy related to utility bill shut off notices.

Stephen made a motion to accept second reading, Rick second, Matt called for a vote: Roger yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-28 (Second Reading)

An Ordinance repealing Ordinance 2002-07 of the Village of South Bloomfield pertaining to the setting of due dates for the utility bills.

Whereas it is in the best interest to eliminate conflicting policy related to due dates for utility bills managed by the Village of South Bloomfield.

Whereas the council of the Village of South Bloomfield deems it necessary for the Board of Public Affairs to set all policy related to due dates for utility bills managed by the Village of South Bloomfield.

Stephen made a motion to accept second reading, Rick second, Matt called for a vote: Roger yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-29 (Second Reading)

An Ordinance is repealing and replacing Ordinances 96-08, 2010-02 and 2011-06 of the Village of South Bloomfield, pertaining to the agenda for council meetings.

Whereas the council of the Village of South Bloomfield deems it necessary to update and consolidate all ordinances related to the creation of the council meeting agenda.

Stephen made a motion to accept second reading, Rick second, Matt called for a vote: Roger yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-30 (Second Reading)

An Ordinance repealing Ordinance 95-21 of the Village of South Bloomfield, pertaining to water rate changes.

Whereas it is the duty of the Board of Public Affairs to set water rate charges.

Roger made a motion to accept second reading, Doug second, Matt called for a vote: Stephen yes, Rick, yes and Jill yes, motion carried.

Ordinance 2014-31 (Second Reading)

An Ordinance Repealing Ordinance Number 243-A of the Village of South Bloomfield, pertaining to the establishment of a tree ordinance and landscape committee.

Whereas the Village of South Bloomfield does not have enough resident interest to fill the committee seats.

Doug made a motion to accept second reading, Roger second, Matt called for a vote: Rick yes, Jill, yes and Stephen yes, motion carried.

Resolution 2014-04 (Second Reading)

A resolution repealing Section 2 of Resolution 2002-08 of the Village of South Bloomfield, pertaining to a pay scale of salary positions.

Whereas Section 2 of Resolution 2002-08 sets a pay scale for salary positions of meter reader, park commissioner, zoning inspector and street commissioner which have salaries set by Ordinances.

Whereas the Resolution cannot amend Ordinances.

Rick made a motion to accept second reading, Jill second, Matt called for a vote: Stephen yes, Doug, yes and Roger yes, motion carried.

Resolution 2014-05 (Second Reading)

A Resolution amending Section 4 of Resolution 2003-22 of the Village of South Bloomfield, pertaining to wage raises for specific salary positions.

Rick made a motion to accept second reading, Roger second, Matt called for a vote: Stephen yes, Jill, yes and Doug yes, motion carried.

Resolution 2014-06 (Second Reading)

A resolution repealing resolution 2006-10 of the Village of South Bloomfield, pertaining to the salary of meter reader.

Whereas resolution 2006-10 sets a salary for meter reader set by a prior Ordinance.

Whereas the resolution cannot amend ordinances.

Stephen made a motion to accept second reading, Jill second, Matt called for a vote: Roger yes, Rick, yes and Doug yes, motion carried.

Tabled Items In Committee:

Ordinance 2014 - 08 Vacation Carryover 3rd reading (Tabled for Safety Committee Review)

This new Ordinance reads that if the employee's vacation leave exceeds forty (40) hours at the end of a year the employee may sell back up to but not exceeding forty (40) hours.

So therefore, employees can only carry over one week, but can cash out or sell back 40 hours.

Motion to take off the table by Jill and seconded by Roger. Matt called for a vote: Stephen yes, Rick, yes and Doug yes, motion carried.

Roger said safety committee met and discussed the carryover then it went to ordinance committee then the ordinance. Four years of vacation was they want to see on the contract for chief or fix the old ordinances for years of paid vacation; we need to clean this up. Establish new handbook and either repeal and write new ordinance to fix this problem. 2007-03 is the one that needs fixed.

Need the minutes to the safety meeting. Mayor suggested to grandfather in the ones getting more than 3 weeks now and starting fresh with new ones.

Stephen recommends to enforce until retro the ordinance we have now.

Matt recommends to rewrite vacation policy and needs to be done immediately. Rick will have one ready between now and the next meeting.

And part of 2002-19 and 2007-13 will have to be repealed in part of this ordinance.

PUBLIC ANNOUNCEMENTS/REQUEST

This time is set aside for residents to provide feedback and ask questions.

Matt asked Ray if the street department had anything he brought up the Roesse Brothers proposal for street repairs. Roger made a motion to do the repairs and was seconded by Doug. Matt called for a vote: Stephen yes, Rick, yes and Jill yes, motion carried.

Patty asked about the ballot information talked about last time and let us know that the rate would be cheaper with the people of the village would have a choice and improve rates with companies and have informed residents whether they want this program or not. Some mention of cost and verbiage and legalities will be given by them to help so we don't have to research anything. Even, if it passes it still up to us to choose to go with the program.

Jill asked what they made by us doing that they do make money but are trying to save residents money. They also brought another updated chart for us to look at, and passed out to the members.

Roger will call about cost from board of elections to put on ballot and get back with us. Roger will have it put on the July 22nd agenda for cost and take it from there. It would be helpful to have wording available.

NEW BUSINESS:

Matt asked if wanted to go into executive session before we discuss pay on the Ordinances 2014-34 - 38 which all tie to the same subject. Council decided it was not necessary. Matt asked Mr. Serio and council if they had any questions before proceeding with the voting.

Ordinance 2014-32 (First Reading)

An Ordinance to adjust fund balances for 2014 due to Audit Adjustments. Motion to approve first reading was made by Roger and seconded by Rick. Matt called for a vote: Stephen yes, Jill, yes and Doug yes, motion carried.

Motion was made to pass as an emergency by Rick seconded by Jill. Matt called for a vote: Stephen yes, Jill, yes and Doug yes, motion carried.

Ordinance 2014-33 (First Reading)

Matt explained that this is an Ordinance for Supplemental Appropriations for 2014 and we need to vote on tonight so Iris and put in the UAN system. Jill made motion to pass to first reading and Doug Seconds. Matt called for a vote: Stephen yes, Rick, yes and Roger yes, motion carried.

Stephen said may have to revise from general fund account the deposit refunds or deposit funds.

Motion to pass as an emergency made by Roger and Stephen seconds. Matt called for a vote: Doug yes, Rick, yes and Jill yes, motion carried.

Ordinance 2014-34 (First Reading)

An Ordinance to create the position of part time Utility Billing Clerk for the Village of South Bloomfield. Motion to accept first reading was made by Roger and seconded by Stephen. Matt called for a vote: Doug yes, Rick, yes and Jill yes, motion carried.

Rick asked if utility clerk fell under BPA also, Matt said the wording had been adjusted to reflect in this ordinance.

Motion to pass as emergency made by Roger and seconded by Stephen. . Matt called for a vote: Doug yes, Rick, yes and Jill yes, motion carried.

Roger asked if council had to wait the 30 days to start the hiring process. Matt said we could post in paper now.

Resolution 2014-07 (First Reading)

Resolution to set the Pay Scales for Utility Positions of the Village of South Bloomfield. Motion to pass for first reading was made by Stephen and seconded by Roger. Matt called for a vote: Jill yes, Rick, yes and Doug yes, motion carried.

Motion to suspend 2nd and 4rd reading and pass as an emergency was made by Roger and Stephen seconds. Matt called for a vote: Jill yes, Rick, yes and Doug yes, motion carried.

Other New Business:

- Utility Department Organization and Pay Scale
- Community Comparison Labor and pay
- Proposed Labor and pay
- Timeline and next steps
- Human Resources Committee (Stephen) Matt said we will finish out new business before going back to old business so we started discussion with Stephen saying why we need this committee since we have already decided to have this in previous minutes just need volunteers. Volunteers are as follows: Jill Roese, as Chairman, Kelly Neal, (if Kelly is not allowed will check with Rob Rishel) Doug Burke, and Roger Hopkins

Tax Budget for 2015

Not on the original agenda but was mentioned by the Mayor that we need to approve and send the Tax Budget worksheet to Melissa by July 21st.

Stephen brought up the expenditures amount make sure wasn't missed key. We did include labor from ordinances passed. Will make sure it is corrected before set in stone. Matt said we go over with Iris tomorrow. (Iris has made corrections for the 5201 sewer operating expense budget per Matt's instructions on 7/8/14)

No other questions on this matter. Motion made by Jill to pass the 2015 Tax Budget and submit to Melissa Betz, Pickaway County Auditor and was seconded by Roger. Matt called for a vote: Stephen yes, Rick, yes and Doug yes, motion carried.

All other New Business was left to next meeting. Back to old business motion made by Roger seconded by Jill. Matt called for a vote: Stephen yes, Rick, yes and Doug yes, motion carried.

Committee Dates (Matt)

Safety Committee Tuesday June 24th at 6:00 pm
Vacation Policy Review - in above –
(need copy of minutes.)***

Street committee June 18th at 7:00 pm
Roese Street Bid – in above –

Finance Committee June 25th 6:00 pm Minutes
Ordinance Committee July 1st 6:00 pm

Motion to pay bills:

Motion to pay bills made by Roger, and Rick second. Matt called for vote: Doug yes, Jill yes, Stephen, Motion carried.

Motion to Adjourn was made by Roger and Doug second, Matt called for vote: Rick yes, Jill yes, Stephen yes, Motion carried. Meeting adjourned at 9:40 pm.

Next Meeting 7/22/2014

New Committee Meeting Dates:

Park Committee	7/17/14	7:00 pm
Record Retention	7/29/14	6:30 pm
Finance Committee	7/30/14	6:00 pm

Standard Reports submitted

1. Bills need reviewed and approved
2. Appropriation Status
3. Revenue Status
4. Mayors Court Report
5. Utility Collections Report