

**Village of South Bloomfield Council Meeting**  
**Minutes**  
**April 7, 2014**

Council members present: Jane Ramey, Jill Roese, Roger Hopkins, Rick Sowers, Stephen Nicklas and Matt Pettibone.

Council members absent: Mayor Wilson not here due to illness

Pledge to the flag

Approval of Minutes: March 26, 2014 Special Council Meeting: Motion was made by Roger to suspend reading of minutes, Jill seconded the motion. Matt called for vote: Rick yes, Matt yes, Steve and Jane yes, motion carried. Matt asked for any corrections or additions? Roger made motion to approve March 26, 2014 minutes, second by Jill. Matt called for vote: Rick yes, Matt yes, Steve yes and Jane yes, motion carried.

**Old Business:**

Ordinance 2014-03 Planning & Zoning Fees Third Reading

Roger made a motion to accept as third reading, Jane second, the motion. Matt asked for questions or comments, Matt called for vote: Rick yes, Matt yes, Steve yes and Jill yes, motion carried.

Second Reading Pickaway County Hazard Mitigation Resolution 2013-06 (Mayor)

Roger made motion, Rick second to accept as second reading. Matt asked for questions or comments, Matt called for vote: Jane yes, Matt yes, Steve yes and Jill yes, motion carried.

Resolution 2014-01 One time cost of living increase, Second Reading. Roger asked if we could pass tonight, Matt noted that we need to read three times so taxpayers will have opportunity to present any questions, but we could pass as emergency if council wants to make that decision. Jill made a motion, Roger second to pass second reading, Matt called for vote: Jane yes, Matt yes, Steve yes and Rick yes, motion carried.

Roger made a motion to pass as emergency and suspend third reading of Resolution 2014-01, Jane second, Matt called for vote, Matt no, Jill yes, Steve yes and Rick yes, motion carried.. Matt directed CFO to post for 30 days. Rick noted to make sure signatures are on the resolution.

BPA New Appointment (Mayor)

Tabled. Mayor has not decided on new appointment

Telephone System (Matt)

Tabled from last meeting. Matt asked that this issue be removed from the agenda since there were too many questions about costs and length of warranty.

### Solicitor Issues (Matt)

Matt noted that the Employment Violation issue has been resolved. Stephen asked about deposits for water accounts, even though it is listed on the agenda further down the agenda. Matt noted that he would check with Solicitor on an answer for that question.

### On-Line payments

Stephen noted that during the Technology Committee meeting on 2/26/14 a discussion was held regarding PayPal and Square for use in the Village accepting online payments. Matt had noted that he would like Stephen to work with the CFO on setting up an account and creating a process map from the start of a transaction to the final reporting of the CFO, then have CFO approve it before bringing it to council. Stephen stated that he has not been able to set up meeting with Iris for Paypal discussion.

On-line payment for next utility payments will be reviewed by the CFO and will be placed on the agenda for the next council meeting to be presented by Iris.

### Cyber Insurance

Stephen noted that during the Technology Committee meeting on 2/26/14 a discussion was reviewed on this topic and was referred to BPA for establishing new utility accounts according to the SEC requirements. Chief had noted that his IT guy said this insurance offer was just junk mail. Please remove from agenda.

### Website

Stephen noted that during the Technology Committee meeting on 2/26/14 a discussion was reviewed on this topic, where Matt made a motion at that meeting to make SouthBloomfieldOH.com as the Official Website for the Village of South Bloomfield. Matt mentioned at this council meeting that he feels their needs to be an Ordinance to change website and Stephen developed an updated Ordinance from the current one to submit to the Ordinance Committee.

### Dale Hoover Contract

OPERS will no longer accept employees who make at least \$1000 per month to be eligible for benefits and he works between Ashville and South Bloomfield. He is asking for \$500 salary per month from Village of South Bloomfield. Walnut Township will help out. His work done through Planning and Zoning. We would have to hire an inspector to cover if we don't hire Dale Hoover to continue as building inspector. At last council meeting, a motion was made and passed to send to Ordinance committee to amend Ordinance 99-34.

The Village of South Bloomfield paid \$1600 last year for Dale Hoover services. Over the past three years the Village has paid an average of \$3400 per year. Now the proposed salary would be \$6000 per year. Matt asked the question: Does the village want to pay the additional \$5400/yr. regardless of the number new growth? Roger wants to know how much we will have to pay Pickaway county inspector if we no longer have Dale on Salary.

Matt made a motion to leave building inspector position as it stands now, Jill second the motion, Roger yes, Jane no, Stephen yes, Rick yes, and motion carried. Matt noted that we remove subject from agenda but if Dale would present better deal for village, the council would be willing to review again.

#### Park Commissioner

Stephen found Ordinance 1991-01 that was approved previously that eliminated the Park Commissioner and duties are to be done by Park Committee.

Need to set up a on the ballot to have residents vote for a Park Board to have a Park Commissioner. Or we could have a Park Manager.

Roger asked if we should send to the Solicitor to check the ORC?

Matt suggested that we send the Ordinance 1991-01 to solicitor for his review and note that the Mayor appointed the Park Commissioner.

Matt stated for now we should follow the Ordinance 1991-01 and note that no salary will be paid to park commissioner at this time.

It was suggested that Gary and Ray can do the opening and closing of the restrooms and inspect at beginning and end of rental. Gary followed up with CFO and stated that they would not be available to open and close the park for rental functions.

#### Vacation Policy

Vacation carryover is 40 hours maximum per employee handbook.

At March 18<sup>th</sup> council meeting, Roger made a motion to retroactive create a resolution to allow employees not to lose vacation time not carried over for previous year to ordinance committee. Motion was voted upon and carried. CFO asked Council what to do until the resolution is voted upon?

Stephen noted that Ordinance 2002-19 was amended by Ordinance 2007-03, so Matt directed CFO to show employees the Ordinance until we have a passed resolution that states otherwise.

#### Question or comments from Residents

Gary Shelton asked about playground mulch and who is buying the mulch? Rick said the old mulch needs to be removed and scrap it down. Matt thought it would be cheaper to put in a border and fill it in than remove the old mulch. Matt said there is about \$8000 available to buy equipment and mulch for the park.

Gary asked if the flowers purchased by the village could be split from park, street, building & grounds/ highway for the expense. Matt said just let the CFO know how to split them out. Gary also asked about repair costs to split three ways from street/park/sewer plant also.

Gary also noted that the old plow truck is now useless and needs to be gone. Matt asked Gary to bring to next finance committee meeting and we will address at this issue then.

Gary brought up the subject of the furnace here in this building. The diverter was disconnected in chief's office by Dale Hoover. The heating equipment used to be serviced by Hurst Pack, but we did not renew the maintenance agreement. Matt stated if it needs fixed to get it fixed.

Gary also asked about the local streets that need repaired, are we going to know when we can have the funds available to get fixed, because he doesn't want to get quotes if we cannot fix them. The road on the side of the building, Second, Lee Road and Northup Avenue all need to be fixed.

Gary also brought up the subject of the Police garage mess from Costlow building project and who gave him permission to pile up trash and cut fence to access his side yard. Stephen brought up that there is an Ordinance 2008-17 which address Public Nuisance that could be enforced by the Police Department to have the mess cleaned up.

Bryan brought up the broken down vehicles stored at the police garage. Roger stated that we have an Ordinance 2009-06 Junk Vehicles relating to old vehicles value to be sold as scrap.

Gary also asked about Snow Emergency for Snow Removal, parking issues, hard to get down street during snow plowing. Stephen noted that there is an Ordinance 2008-15 Snow Removal Policy which limits parking during 2 or more inches of snow. Police Sgt. Cline noted how you enforce when different areas of town get different amounts of snow, so it was suggested that the Ordinance be sent to Committee for revising to limit based on County Snow Emergency levels.

#### Circus (Jane)

Advance tickets will be available at the office and some of merchants will have tickets available for sale also. Jane noted that we get them a portion of the ticket sales and she delivered some money collected to CFO today. She will deliver rest of tickets and will have to send \$580 to the Circus.

Plan to use the funds towards purchasing \$3658 swing set, and \$2608 merry ground equipment plus shipping costs.

#### **NEW BUSINESS:**

##### Ohio Municipal League Dues

Ohio Municipal League Annual Dues are \$510 per year and Mayor Wilson put this item on the agenda. Matt made a motion not to pay dues, Jill second. Matt called for vote: Rick yes, Roger yes, Steve yes and Jane yes, motion carried.

### Village Phone for Mayor

Account 1000-710-300 Contract Services for a total of \$960, need to adjust other expenses off this account, so Mayor can have the funds available for his cell phone. CFO noted that the items posted to the account currently \$485.06 are related to Mayor Court Expenses and will have to be reallocated to another general fund account.

### Community Development Block Grant

CFO received information in mail about the Block Grant Programs and how to apply for them. After reviewing with the Mayor, he asked to have the council review. Jill Roese volunteered to review the documents and report back to the council at the next meeting. She asked the CFO to make a copy available to her for her to read.

### Mike DeWine Consumer Complaint

Resident filed a complaint #1925 overcharged for her water for the past four months. Council suggests that the matter be referred to the BPA.

### Misc Issues

Stephen asked regarding the website, if we can post a message about residents putting their trash cans away.

Stephen brought up the scanning overage costs. CFO had mentioned that we get charged for over so many copies/scans and faxed pages. The last overage bill was for \$30.30. Matt stated as long as it is under \$100, it should not be an issue. Stephen stated that his work schedule has changed and wants to know if he can get into office to scan documents on weekends. Matt stated that he should only be in the office scanning if Iris or Kelly is in the office.

Kelly asked CFO to bring up the issue of her legally changing her name and would have to repurchase her Notary stamps and get recertified with her new name, if the council would approve to cover the expenses, and it should be under \$100 total. Roger made motion, Jane second, Matt called for vote: Rick yes, Matt yes, Steve yes and Jill yes, motion carried.

Roger brought up that Joe has asked for permission to attend a class in Alabama put on by the company that were the builders of our sewer plant, and we would have to cover the air fair which would be around \$250 - 450 flight, but it includes free motel and food.

Stephen had sent out a form detailing water & sewer frequently asked questions to present to residents, Roger suggested review with Joe, before sending out to residents. Post on website or hand out to residents in office, but not in bills.

## **COMMITTEE REPORTS**

### Safety Committee

Roger reported that the Tornado siren was fixed and working and he will get minutes to Stephen for the website.

Parks Committee April 10<sup>th</sup> 6:00 pm Mulch & Equipment, Manager  
Ordinance committee next meeting: April 14<sup>th</sup> 6:00 pm Website, Resolution - Vac  
Finance Meeting April 30<sup>th</sup> Streets, Plow Truck, Cruiser

Next Meeting Agenda Subjects:

3<sup>rd</sup> Reading Resolution 2013-06(Mayor)  
BPA Appointment (Mayor)  
Solicitor checklist (Matt)  
On-Line Payments (CFO)  
Circus (Jane)  
Community Development Grant (Jill)

Resignation

Jane Ramey will be resigning as Council Member and her last meeting will be May 5<sup>th</sup>; will be here for the Circus. She will be sending the Mayor the resignation letter and is moving out of Ohio.

Motion to pay bills:

Motion to pay bills made by Matt, and Roger second. Matt called for vote: Stephen yes, Rick yes, Jill yes, Jane yes. Motion carried.

Motion to Adjourn was made by Roger and Jill second, Matt called for vote: Rick, yes, Matt, yes, Jane yes, Stephen, yes. Motion carried. Meeting adjourned at 8:50 pm

Next Meeting 4/22/2014