

**Village of South Bloomfield Council Meeting  
Minutes  
February 18, 2014**

Council members present: Jane Ramey, Jill Roese, Matt Pettibone, Rick Sowers, Stephen Nicklas.

Council members absent: Mayor Wilson, Roger Hopkins

Pledge to the flag

Approval of Minutes: February 3, 2014 Council Meeting: Motion was made by Jane to suspend reading of minutes, Jill seconded the motion. Matt called for vote: Rick, Stephen and Matt yes, motion carried.

Matt asked for any corrections or additions? Jane noted that under the BPA Issues, the vote was all yeas and correction was made by CFO.

Jane made a motion to approve February 3, 2014 minutes, second by Jill. Matt called for vote: Rick, Stephen and Matt yes, motion carried.

**Old Business:**

Park Rental Agreement (Sowers)

Copy of rental agreement was sent to council for review back in November. Copies were distributed again prior to this meeting for council to review.

Matt asked does it have a form number. Park Rental Agreement was issued as number #1.

Matt made a motion to approve Park Rental Agreement, Jill second, Matt called for vote: Rick, Stephen and Jane yes, motion carried.

Ordinance 2014-03 Planning & Zoning Fees (Ordinance Committee)

Matt made a motion to accept as first reading, Stephen second, Matt called for vote: Rick, Jill and Jane yes, motion carried.

Pickaway County Hazard Mitigation Resolution 2013-06 (Mayor)

Tabled

Circus (Jane)

Jane talked to the lady at the Meriwether Circus; she is supposed to send some papers and sending the posters in late March and early April. Tickets will be sent to disperse to village. Clown will be coming in the week before to visit schools.

Jane is still waiting on the paperwork from them. We will have to have a permit, and Woody Blanton is taken care of that.

Annexation (Jill)

Matt talked to Rich Atkinson, he has the stamped Platt, and will be delivering that to the solicitors and should have ready for next council meeting.

Records Retention (Mayor)

Tabled

BPA New Appointment (Mayor)

Tabled

Dan Gwinn asked council if we could find out if time continues pass, can we appoint someone. Matt will check with the solicitor.

Question or comments from Residents

Dan introduced John McLaughlin as new meter reader. He is retired from Circleville water department. Matt stated welcome aboard.

**NEW BUSINESS:**

**COMMITTEE REPORTS**

Safety Committee (Hopkins)

No report

Meeting held February 13, 2014

Ordinance Committee (Sowers)

No report

Meeting scheduled for February 25, 2014

Special Technical Committee (McCoy)

McCoy sent info to Mayor, so have to table

Jill, Rick and Matt have been suggested to be on committee. Stephen said he would like to be on the committee. Rick stated that he really doesn't have the time to sit on another committee. Matt suggested that Stephen be the chairman of this committee.

First meeting scheduled for February 26, 2014

Telephone System (McCoy)

Matt received info from Cline and will forward to council, this item will be on old business of agenda at next council meeting.

Finance Committee (Matt)

Matt stated that the Village of South Bloomfield has not offered Employee Pay Increases for quite some time. The most recent past ordinance stated and changed pay scales. Matt would like to recommend instead percent increase to salary rate, a one time cost of living increase, one check or two checks based on 2013 base pay, cap would be 3%. This increase would be Non-reoccurring so we would not be on the hook for future years if cash flow does or doesn't allow. Matt asked if the council would be open to reviewing this subject, Jill, yes, Stephen, yes, Rick yes, and Jane, yes. This item will be discussed in the next Finance Meeting on February 20, 2014.

### Cyber Insurance: (Mayor)

Cyber Insurance survey presented from Wells Fargo Insurance to review and was reviewed by Chief McCoy and CFO and will discuss at Technology Committee meeting.

### Stephen Nicklas Recommendations for ideas for improvement of Village.

A detailed description of each item was presented to Council for their review and discussion:

1. Uniform email address system
2. Online Public Forum
3. Online Payments
4. Video Record Meetings
5. Transition Official Website
6. Online/Phone polling of residents

Matt stated that items 1/3/5 are considered the low hanging fruit and would be OK to go to Technology Committee.

### Violation of Employment Laws (Stephen)

Stephen stated that at the last Council meeting the Mayor violated Federal/State employment law as stated as part of the oath of office in "Uphold the laws of the Constitution." Jill made a motion to take violation of employment laws to the solicitor, Stephen second, Matt called for vote: Rick, Jane, yes and Matt yes, motion carried. Violation of Employment Laws will be added to next council meeting agenda.

### Committee Set (Matt)

Matt stated that he had received a memo from the Village Solicitor Rob Rishel regarding the subject of committees and commissions and he would be forwarding a copy of that document to all council members.

Committees can be formed by council as it suits village need and are formed out of members of council to guide the council at large on specific issues.

### Solicitor Issues (Matt)

Matt stated that he has a log of all open issues pending with the solicitor which details out the status of each item and next steps, that he will share a copy with each council member.

### Motion to pay bills:

Motion to pay bills made by Stephen, and Jill second. Matt called for vote: Rick, yes, Matt, yes, and Jane, yes. Motion carried.

Motion to Adjourn was made by Jill and Jane second, Matt called for vote: Rick, yes, Matt yes, Stephen, yes. Motion carried. Meeting adjourned at 8:35 pm

Next Meeting 3/3/2014